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11 AUG 1987

MEMORANDUM FOR: Director of Finance

FROM: John M. Ray
Director of LogisticsSUBJECT: Transmittal of Third Quarter FY 87
Rent Billing [redacted]

1. The General Services Administration (GSA) has submitted the Agency's third quarter FY 87 Rent billing in the amount of [redacted] (Attachment A). A detailed and bulky breakdown of space assignments and costs, which accompanied the billing, is being held in Budget and Fiscal Branch, Office of Logistics (OL), pending approvals. [redacted]

2. Rent billings need adjustment because they do not account for all changes which occurred during the billing period. Changes include the termination and acquisition of space and the Agency's assumption of maintenance and operation responsibilities. OL has made the appropriate adjustments (see Attachment B) for the above, and the revised Rent payment to GSA for the third quarter FY 87 is [redacted]

3. Included in the [redacted] payment is [redacted] for the cost of space occupied by [redacted]. We have been advised by the Office of the Comptroller that this [redacted] cost is to be charged to Obligation Reference Number [redacted]

4. It is recommended that the Agency pay the adjusted third quarter FY 87 Rent bill of [redacted]. Included is a summary of the Rent account (Attachment C). [redacted]

John M. Ray

Attachments:

A-C

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25X1 OL/RECD/REB, [REDACTED] 28 Jul 87 [REDACTED]

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